

St. Robert's Catholic First School and Nursery

Oldgate, Morpeth, Northumberland NE61 1QF



*We care, we serve, we learn together in the love and truth
of Jesus*

Charging and Remissions Policy

Date Reviewed:

June 2019

Review Date:

June 2021

David Sutcliffe

Headteacher

Fiona Swift

Chair of Governors

Introduction

1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group specialist tuition or bought in service.

2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to or by a theatre company
- school trips
- musical events

3 Residential visits

3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses.

3.2 The year 4 pupils attend a residential at Robinwood as part of their final year in school. This trip is charged as the residential is not covering the National Curriculum.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music

tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for all children in Year 3. These take place in school time and are part of the National Curriculum. The school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may not continue swimming lessons. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

6 After School Sports Clubs

6.1 The school offers additional coaching after school. These take place outside of school time and are additional to the National Curriculum. The school requires parents to contribute to the cost. We inform parents when sessions are to take place, and we seek the parents' written permission for their children to take part.

7 Nursery

7.1 The school can charge for additional hours in the Nursery at £4.00 an hour. At a minimum of a 3 hour session based upon the availability of places within the Nursery. These sessions have to be arranged in advance and paid through the school online payment system.

8. Before and After School childcare provision - St Robert's Club

8.1 The school offers a wraparound care provision. The fees are reviewed annually. Payment is made through the School Gateway. Full payment details will be communicated through the school website and School Gateway.

9 Monitoring and review

9.1 This policy is monitored by the governing body, and will be reviewed every two years or earlier if necessary.